

Smaller authority name: Blockley Parish Council

**NOTICE OF PUBLIC RIGHTS AND PUBLICATION
OF UNAUDITED ANNUAL GOVERNANCE &
ACCOUNTABILITY RETURN
ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024**

**Local Audit and Accountability Act 2014 Sections 26 and 27
The Accounts and Audit Regulations 2015 (SI 2015/234)**

NOTICE	NOTES
<p>1. Date of announcement <u>17.06.24</u> (a)</p> <p>2. Each year the smaller authority's Annual Governance and Accountability Return (AGAR) needs to be reviewed by an external auditor appointed by Smaller Authorities' Audit Appointments Ltd. The unaudited AGAR has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review.</p> <p>Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2024, these documents will be available on reasonable notice by application to:</p> <p>(b) <u>Nikki Holt, Parish Clerk & RFO Blockley Parish Council, Heritage Centre, Park Road, Blockley, GL56 9BY 01386 701602</u></p> <p>_____</p> <p>_____</p> <p>commencing on (c) <u>Tuesday 18th June 2024</u></p> <p>and ending on (d) <u>Thursday 18th July 2024</u></p> <p>3. Local government electors and their representatives also have:</p> <ul style="list-style-type: none"> • The opportunity to question the appointed auditor about the accounting records; and • The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority. <p>The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.</p> <p>4. The smaller authority's AGAR is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice 2015. The appointed auditor is:</p> <p>PKF Littlejohn LLP (Ref: SBA Team) 15 Westferry Circus Canary Wharf London E14 4HD (sba@pkf-l.com)</p>	<p>(a) Insert date of placing of the notice which must be not less than 1 day before the date in (c) below</p> <p>(b) Insert name, position and address/telephone number/ email address, as appropriate, of the Clerk or other person to which any person may apply to inspect the accounts</p> <p>(c) Insert date, which must be at least 1 day after the date of announcement in (a) above and at least 30 working days before the date appointed in (d) below</p> <p>(d) The inspection period between (c) and (d) must be 30 working days inclusive and must include the first 10 working days of July.</p> <p>(e) Insert name and position of person placing the notice – this person must be the responsible financial officer for the smaller authority</p>

5. This announcement is made by (e) Nikki Holt – Parish Clerk & RFO
Blockley Parish Council

LOCAL AUTHORITY ACCOUNTS: A SUMMARY OF YOUR RIGHTS

Please note that this summary applies to all relevant smaller authorities, including local councils, internal drainage boards and 'other' smaller authorities.

The basic position

The Local Audit and Accountability Act 2014 (the Act) governs the work of auditors appointed to smaller authorities. This summary explains the provisions contained in Sections 26 and 27 of the Act. The Act and the Accounts and Audit Regulations 2015 also cover the duties, responsibilities and rights of smaller authorities, other organisations and the public concerning the accounts being audited.

As a local elector, or an interested person, you have certain legal rights in respect of the accounting records of smaller authorities. As an interested person you can inspect accounting records and related documents. If you are a local government elector for the area to which the accounts relate you can also ask questions about the accounts and object to them. You do not have to pay directly for exercising your rights. However, any resulting costs incurred by the smaller authority form part of its running costs. Therefore, indirectly, local residents pay for the cost of you exercising your rights through their council tax.

The right to inspect the accounting records

Any interested person can inspect the accounting records, which includes but is not limited to local electors. You can inspect the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records. You can copy all, or part, of these records or documents. Your inspection must be about the accounts, or relate to an item in the accounts. You cannot, for example, inspect or copy documents unrelated to the accounts, or that include personal information (Section 26 (6) – (10) of the Act explains what is meant by personal information). You cannot inspect information which is protected by commercial confidentiality. This is information which would prejudice commercial confidentiality if it was released to the public and there is not, set against this, a very strong reason in the public interest why it should nevertheless be disclosed.

When smaller authorities have finished preparing accounts for the financial year and approved them, they must publish them (including on a website). There must be a 30 working day period, called the 'period for the exercise of public rights', during which you can exercise your statutory right to inspect the accounting records. Smaller authorities must tell the public, including advertising this on their website, that the accounting records and related documents are available to inspect. By arrangement you will then have 30 working days to inspect and make copies of the accounting records. You may have to pay a copying charge. The 30 working day period must include a common period of inspection during which all smaller authorities' accounting records are available to inspect. This will be 1-12 July 2024 for 2023/24 accounts. The advertisement must set out the dates of the period for the exercise of public rights, how you can communicate to the smaller authority that you wish to inspect the accounting records and related documents, the name and address of the auditor, and the relevant legislation that governs the inspection of accounts and objections.

The right to ask the auditor questions about the accounting records

You should first ask your smaller authority about the accounting records, since they hold all the details. If you are a local elector, your right to ask questions of the external auditor is enshrined in law. However, while the auditor will answer your questions where possible, they are not always obliged to do so. For example, the question might be better answered by another organisation, require investigation beyond the auditor's remit, or involve disproportionate cost (which is borne by the local taxpayer). Give your smaller authority the opportunity first to explain anything in the accounting records that you are unsure about. If you are not satisfied with their explanation, you can question the external auditor about the accounting records.

GENERAL POWER OF COMPETENCE

This form is only for use by Parish and Town Councils subject to a review and should not be published on your website

Please submit this form to PKF Littlejohn LLP with the AGAR Form 3 and other requested documentation

Name of council: ...Blockley Parish council

Declaration:

The above-named council ~~DID~~/DID NOT* hold the General Power of Competence (GPC) as at 31 March 2024.

*delete as appropriate

If the council **DID** hold the GPC as at 31 March 2024, please ensure the following evidence is submitted with the 2023/24 AGAR:

- Copy of the minute resolving the adoption of the GPC; and
- Evidence that at least two thirds of the total number of members had been elected at the date of adoption; and
- Evidence that the clerk held either the CiLCA/CHELP/CHEiLCA/level 1 foundation degree in CEG at the date of adoption; and
- Where the above qualifications were gained before April 2012, evidence that the clerk held the CiLCA Section LO7 GPC in Isolation module certificate at the date of adoption;

(see The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 (legislation.gov.uk) for details)

Guidance notes for Parish Meetings on completing **Form 3PM** of the Annual Governance and Accountability Return (AGAR) 2023/24

- The Parish Meeting **must** comply with *Proper Practices* in completing Sections 1 and 2 of this AGAR. *Proper Practices* are found in the *Practitioners' Guide** which is updated from time to time and contains everything needed to prepare successfully for the financial year-end and the subsequent work by the external auditor.
- Make sure that the AGAR is complete (no highlighted boxes left empty), and is properly signed and dated. If the AGAR contains unapproved or unexplained amendments, it may be returned and additional costs may be incurred.
- The Parish Meeting **should** receive and note the Annual Internal Audit Report before approving the Annual Governance Statement and the accounts.
- Use the checklist provided below to review the AGAR for completeness before returning it to the external auditor by email or post (not both) no later than 30 June 2024. Reminder letters incur a charge of £40 +VAT.
- The Annual Governance Statement (Section 1) must be approved on the same day or before the accounts (Section 2) and evidenced by the agenda or minute references.
- The Chair must certify the accounts (Section 2) before they are presented to the authority for approval. The authority must in this order; consider, approve and sign the accounts.
- The Chair is required to commence the public rights period as soon as practical after the date of the AGAR approval.
- You must inform your external auditor about any change of Chair and provide a relevant email address and telephone numbers.**
- Make sure that the copy of the bank reconciliation to be sent to your external auditor with the AGAR covers all the bank accounts. If the Parish Meeting holds any short-term investments, note their value on the bank reconciliation. The external auditor must be able to agree the bank reconciliation to Box 8 on the accounting statements (**Section 2, page 5**). An explanation **must** be provided of any difference between Box 7 and Box 8. More help on bank reconciliation is available in the *Practitioners' Guide**.
- Explain fully significant variances in the accounting statements on **page 5**. Do not just send a copy of the detailed accounting records instead of this explanation. The external auditor wants to know that you understand the reasons for all variances. Include complete numerical and narrative analysis to support your explanation.
- If the bank reconciliation is incomplete or variances not fully explained then additional costs may be incurred.
- Make sure that the accounting statements add up and that the balance carried forward from the previous year (Box 7 of 2023) equals the balance brought forward in the current year (Box 1 of 2024).
- The Chair, on behalf of the Parish Meeting, **must** set the commencement date for the exercise of public rights of 30 consecutive working days which must include the first ten working days of July.
- The Parish Meeting **must** publish on a suitable website or publicly display in the local area the information required by Regulation 15 (2), Accounts and Audit Regulations 2015, including the period for the exercise of public rights and the name and address of the external auditor **before 1 July 2024**.

Completion checklist – 'No' answers mean you may not have met requirements		Yes	No
All sections	Have all highlighted boxes been completed?	✓	
	Has all additional information requested, including the dates set for the period for the exercise of public rights , been provided for the external auditor?	✓	
Internal Audit Report	Have all highlighted boxes been completed by the internal auditor and explanations provided?	✓	
Section 1	For any statement to which the response is 'no', has an explanation been published?	✓	
Section 2	Has the Parish Meeting's approval of the accounting statements been confirmed by the signature of the Chair of the approval meeting?	✓	
	Has an explanation of significant variations been published where required?	✓	
	Has the bank reconciliation as at 31 March 2024 been reconciled to Box 8?	✓	
	Has an explanation of any difference between Box 7 and Box 8 been provided?	✓	

**Governance and Accountability for Smaller Authorities in England – a Practitioners' Guide to Proper Practices*, can be downloaded from www.nalc.gov.uk

Annual Internal Audit Report 2023/24

BLOCKLEY PARISH COUNCIL

<https://www.blockley.org.uk/>

During the financial year ended 31 March 2024, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2023/24 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.			no petty cash
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2022/23, it met the exemption criteria and correctly declared itself exempt. (If the authority had a limited assurance review of its 2022/23 AGAR tick "not covered")			N/A ✓
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations (during the 2023-24 AGAR period, were public rights in relation to the 2022-23 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set).	✓		
N. The authority has complied with the publication requirements for 2022/23 AGAR (see AGAR Page 1 Guidance Notes).	✓		
O. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.			✓

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

25/02/2024 03/03/2024 19/03/2024

Name of person who carried out the internal audit

Mrs Irena Litton BEM

Signature of person who carried out the internal audit



Date

22/03/2024

***If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).**

****Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is**

Section 1 – Annual Governance Statement 2023/24

We acknowledge as the members of:

Blockley Parish council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2024, that:

	Agreed		Yes means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

20th June 2024

and recorded as minute reference:

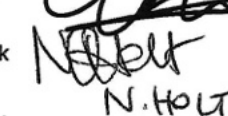
20.06.24.6.3

Signed by the Chair and Clerk of the meeting where approval was given:

Chair



Clerk



N. HOLT

<https://www.blockley.org.uk/policies-finances>

* BOX 7 - RE-STATE TO MATCH BOX 7 OF L.Y.
 * BOXES 3, 7 & 8 - CORRECTION OF UNPRESENTED RECEIPT FOR £30.00

Section 2 – Accounting Statements 2023/24 for

Blockley Parish Council

	Year ending		Notes and guidance
	31 March 2023 £	31 March 2024 £	
* 1. Balances brought forward	168,920	121,106	Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records. Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	113,300	118,965	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
* 3. (+) Total other receipts	32,219	18,380	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	31,717	30,980	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	161,614	60,213	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
* 7. (=) Balances carried forward	121,106	167,260	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
* 8. Total value of cash and short term investments	121,106	167,260	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	137,424	148,269	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)				The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
11b. Disclosure note re Trust funds (including charitable)			N/A	The figures in the accounting statements above exclude any Trust transactions.

I certify that for the year ended 31 March 2024 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval



Date

03.06.24

I confirm that these Accounting Statements were approved by this authority on this date:

20/06/24

as recorded in minute reference:

20.06.24.6.3

Signed by Chair of the meeting where the Accounting Statements were approved



Blockley Parish Council
Annual Return

1 May 2024 (2023-2024)

Accounts for Year from 01/04/2023 to 31/03/2024

This is prepared based on the information in "Governance and Accountability for Local Councils : a Practitioners' Guide"

Important note: These figures have been prepared on a RECEIPTS and PAYMENTS basis.

* Note :- An asterisk to the right of the box below indicates it is an item that has changed by more than 15% and £200 from the previous year and probably warrants a comment in your notes. This is only an indication and should not be considered exclusive. You will only see asterisks if this is the second year you have used the report.

Box No.	Description	Year ending		
		31/03/2023 £	31/03/2024 £	
1	Balances brought fwd	168,920	121,106	*
2	Annual precept	113,300	118,965	
3	Total other receipts	32,219	18,380	*
4	Staff Costs	31,717	30,980	
5	Loan interest/capital repayment:	0	0	
6	Total other payments	161,614	60,213	*
7	Balances carried forward	121,106	167,260	*
8	Total Cash and Short Term Inve	121,106	167,260	*
9	Total Fixed Assets and Long Ter	137,424	148,269	
10	Total Borrowings	0	0	

Box No	Cost Centre	Yr end variances			Explanation
		2022-23	2023-24	Difference	
1	Balance brought fwd	168920	121106	47814	TY income lower by 13839 mix of CIL income and less transactions therefore lower VAT refund, LY large reserves expenditure of 80342 on Playground Equipment

3	Other receipts	32219	18380	13839	
	Burial income	1190	1535	345	More memorials/burials
	CIL	4027	1333	2694	Less CIL builds in parish
	D/Acc interest	666	2674	2008	Higher interest rates on higher deposit amounts
	other income	3334	2506	828	833 insurance claim on laptop 2022-23
	VAT	22501	10333	12168	Less transactions and less VAT able transactions
	Grant	500	0	500	No grant for stretch & balance

6	Other payments	161614	60213	101401	
	Chair's Allowance	0	240	240	previous Chair did not claim allowance
	Hall Hire	445	274	171	Hall Hire for Stretch & balance now shown in Y&R cost centre. LY more extraordinary meeting
	IT & Software	2961	2257	704	Less Cllrs therefore less monthly charge for Cllr accounts
	Member's allowances	200	400	200	More Cllrs claimed allowance
	Payroll services	384	335	49	Less work required of payroll as no need to sort out back pay for previous Clerk
	Phone/Broadband	802	1875	1073	BT price rises contract change
	Professional Fees	1020	827	193	TY ICO fees £35 now correct cost coded under memberships & Subscription. No yr end health check from Starboard systems (LY £46.80) Lower bank charges due to less use of credit card and less banked cheques
	Public Liability/ Insurance	2870	3277	407	Annual price increase & a few more assets
	Staff Mileage	185	118	67	MO mileage claims lower
	Stationary/postage/ printing	555	491	64	LY £50 for Advertising, TY slightly higher expenditure on Printer cartridges (price increase)
	Subscriptions	862	972	110	Glos Playing Fields assoc. membership £50 ICO fees £35 GAPTC membership price increase of £17.85, SLCC membership price increase of £7
	Sundry Expenses	169	843	674	LY. Ukrainian Flag purchase £90.41, Defib supplies £60. Photo printing for May Fair £18.60 TY Remembrance Wreath & Crosses £67.98, Defib supplies £774.60
	Website	18	0	18	Domain name charge is 3 yearly
	Wix Website Fees	626	0	626	Charge is 3 yearly
	Additional Grounds Care	2278	540	1738	LY £1905 spent on specialist Tree removal
	Grounds contract	28018	24497	3521	Contract renegotiation and several items removed from contract & moved to MO remit
	Grounds sundries expenses	495	547	52	Mower service and repair more expensive
	Repairs & Maintenance	8783	1436	7347	LY 3 seater bench and concrete base £2176, part payment for 2 noticeboards £4950, re-furbishment of noticeboard £850. TY Grit Bin purchase £162, Repair of Wall toppers Churchill Close £525 Grundon contract for general waste removal for both years, will vary depending on the amount/weight of waste
	Ad hoc Rec activities	4015	3395	620	LY £500 Grant towards Stretch & Balance Classes none this year, Jubilee entertainment £250
	Annual Play area inspections	792	471	321	Better price because of early booking
	Jubilee Celebrations	1225	0	1225	No Jubilee
	Play Areas repairs & Maintenance	50	2200	2150	LY Glos PFA membership £50 under this cost code. TY £2200 on repair of and new fencing Aston Magna play area, as specified by ROSPA inspection
	Youth club contract inc. hire	13560	13758	198	LY BSSC £1560, TY increased usage of BSSC £1785

Y&R reserve expenditure	80342	0	80342	LY Reserve Expenditure on new playground equipment as stated in 2023-23 audit, total value £79603, LY £739 of Hall Hire, Summer Camps and Stretch & Balance incorrectly attributed to this cost code
Burial grounds	6912	540	6372	LY £6150 tree works removal of several trees in cemetery, refurbishment of Noticeboard £750 and replacement part for tap £12. TY Cemetery Gates repair £540
Grant S137	3838	752	3086	LY grants £317 to DVRT for play equipment & lights for village Marquee, Hedgehog Bus £500, Blockley Blokes Choir £500, Blockley Heritage Society £1000 towards radiators, BSSC Cricket Stump cover £900, Cakes & Co for Souper Mondays a Warm Space initiative £320, The Voice parish magazine for costs to create FOC online version £500. TY Blockley Book Box - phonebox conversion £131, Paxford Village Hall £104 Coronation Party grant, Blockley Horticultural Society £118 A Board, Draycott Mission for Weekly Coffee Mornings, a Warm Space initiative £400.
Member's training	0	170	170	Cllr Fowle undertook Being a Better Cllr training parts 1&2 , £50, Cllr Turner undertook Breakthrough Communications £120
Staff Training	210	0	210	No paid staff training undertaken, Clerk attended free online courses with Scribe accounting system provider and also GAPTC seminars.

7	Balances carried forward	121106	167260	46514	Prudence exercised on all outgoings, renegotiation of parish grounds maintenance contract and extra income from interest on deposit account. Higher precept set for 2023/24 due to uncertainty of cost of living price increases and interest rate rises.
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8	Total Cash & Short Term Investment	121106	167260	46514	As above
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