



Blockley Parish Council

Minutes

Thursday 19th March 2026

Little Village Hall, Blockley

Meeting opened: 1900hrs

Present: Cllr & Chair Jon Bryan (JB), Cllr & Vice Chair & District Cllr Clare Turner (CT), Cllr Chris Leach (CL) Cllr Ellie Thorneycroft (ET), Cllr Andy Turton, Cllr Jez John (JJ), Cllr Chris Palengat (CP), Cllr Ian Cook (IC), Cllr Zoey Maull (ZM) County Cllr Tom Bradley (TB)

Apologies: None

Members of public: None

Minutes: Nikki Holt, Clerk & RFO (NH)

1. Welcome and apologies for absence.
2. Declarations of Interest and Dispensations for items on the agenda – **IC provided written dispensation in order to present information re Arcadis Agenda item 10.3 & 10.4. JB, CT ET have school age children who may benefit from sports camps**
3. Public Participation: None
4. Resolved to approval of the minutes of the Parish Council Meeting of 19.02.26 by majority
 1. Matters arising. See appendix 1
5. County and District Councillors' updates see appendices 2 & 3 **ACTION:** NH to share with TB issues on grit bags delivery not made by GCC
TB left meeting at 19.46
6. Finance: Cllr Bryan
 1. Resolved to approve Finance Report for 13.02.26-12.03.26 including bank reconciliation for February 2026 & detailing all accounts held by the council as circulated and shared prior to meeting. Approved by majority
 2. Resolved to approve Transactions for period 13.02.26-12.03.26 as shared prior to meeting. Approved by majority
 3. To consider full potential costs of White Gates, as shared prior to meeting **ACTION:** NH to go to contractors for costings
 4. Resolved to approve consolidation of burials reserves pots and reallocation of funds for NDP costs. Unanimous. **ACTION:** defer to Extraordinary MEETING WITH NDP CONSULTANTS
 5. Allocated BPC Policies for Annual Review to all Councillors for completion by April Meeting, **ACTION:** All
7. Website & IT: Cllr John
 1. Council received an update on progress of new website Councillors agreed that it will go live end of next week (27.03.26). Unanimous.
 2. Council reviewed email signature management- software costs tbc. **ACTION:** Cllr John to report back at April meeting
 3. Council reviewed proposed Linked in & social media Policy, Cllr John to create a Linked In page for BPC to review April **ACTION:** JJ to create policy to be approved at April meeting
 4. GDPR Data Audit JJ will create a spreadsheet for all Cllrs to complete and discuss w NH&CB: **ACTION:** JJ
 5. Resolved to approve: Policy/process: Freedom of Information, Transparency Code, Data Protection (internal process). Unanimous. *IT policy deferred until April* **ACTION:** NH to add to April Agenda
Resolved to approve Accessibility Statement (website page), Privacy Policy (website page), Cookie Policy (website page) Unanimous.
8. Youth & Recreation: Cllr Leach
 1. Council received an update on YC attendance
 2. Resolved to approve up to £1520.00 for sports camp (for 30 subsidised places) Unanimous. Approved 50% deposit to provider NH to ask BSSC to invoice us asap. 27th -29th May at £260) **ACTION:** ET to contact supplier to confirm and arrange invoice for deposit asap. NH to contact BSSC and request invoice.
9. Community: Various
 1. Received an update from working party for parish footpaths including establishing needs for new footpaths: **ACTION:** Cllr Bryan to liaise with Cllrs to set up dates for the working party
 2. Received an update from Cotswold Councillors Police Advocacy meeting, majority of crime is burglaries, target large, detached houses, jewellery. Other issues: Unauthorised encampments; if there is a recurring burglary problem if measures have been taken to secure eg padlock then if broken and reported it will get police presence. Police will produce a written update which

"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, religion, age, gender, sexual orientation, political persuasion, profession, education, place or length of residence, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights"

can be shared at Annual Parish Meeting **ACTION:** Cllr Turner to follow up

3. Resolved to approve financial support for Blockley Fair Sunday 14th June. Possibly 2 portaloos & PA Hire, up to value of £1000. Unanimous **ACTION:** Cllr Turner to advise BWC

10. Planning: Cllr Turton

1. Reviewed current planning applications as shared prior to meeting.
2. Council received update from NPS feedback sessions.
3. No proposal received from NPS External Consultants, hybrid approach/definition subject to NDP consultant meeting. Deferred to Extraordinary meeting. **ACTION:** Call Extraordinary meeting once meeting on 27th has taken place.
4. Update on supplier selection by NDP working group: **ACTION:** Meeting with planning consultants 27th March
5. Received an update on Bell Bank Green Space issue; Thames Water sold it to IMRE developments.

11. To receive an update on various matters: Cllr Cook

1. Council considered Cemetery path options, awaiting 1 further quote. **ACTION:** Cllr Cook to update at April Meeting

12. To receive a Personnel update: Cllr Palengat

1. Received an update from Personnel Committee meeting
2. Resolved to approve Terms of Reference for Personnel Committee agreed. Unanimous
3. Personnel Committee membership & numbers finalised. Unanimous
4. Resolved to approve Training Proposal from Roy Balgobin, CP has quote of £300 to obtain/plan a dedicated session. Unanimous. **ACTION:** CP to follow up with RB and create training plan
5. Received an update on Staff Reviews & Performance profiles implementation timescales
6. Received an update on Employer Pension Contribution Scheme options **ACTION:** Personnel Cttee to meet further review and present decision at April meeting for ratification.

13. Clerk's Highlights – as shared prior to meeting.

14. To receive Parish Councillors' reports on matters not on the agenda: 1) CT has had resident in touch re: expanding Robin Bus Service to Northwick Business Park. 2) CL has been alerted about sewage in the brook.

Meeting closed @ 21.40

Date of Next Meeting: Thursday 16th April, Paxford Village Hall 7pm

Signed Parish Clerk & RFO: _____ Date: _____