



Blockley Parish Council Notice of the Parish Council Meeting

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF BLOCKLEY PARISH COUNCIL ON **THURSDAY 19TH SEPTEMBER 2024,**
7PM, DRAYCOTT MISSION, DRAYCOTT, FOR THE TRANSACTION OF BUSINESS AS STATED IN THE AGENDA

AGENDA

1. Welcome and apologies for absence.
2. Declarations of Interest and Dispensations for items on the agenda - *Councillors must declare it if they have an interest in any matter before the council either at the start of the meeting or prior to commencement of discussion of the topic in question.*
3. **Public Participation** - Meeting shall be suspended at this point to hear any representations by members of the public on any matter on this agenda. *Persons are allowed to speak up to a maximum of 3 minutes on each topic.* On conclusion of public participation, council business shall resume.
4. Approval of the minutes of the Parish Council Meeting of 18th July 2024, and Extraordinary Meeting of 20.08.24
 1. Matters arising
5. County & District Councillor Reports: - Cllr Stowe & Cllr Turner
6. Finance: – Cllr Bryan
 1. To approve Finance Report for 19.07.24 - 13.09.24 including bank reconciliation for July-August 2024 & detailing all accounts held by the council as circulated and shared prior to meeting.
 2. To approve Transactions for period 19.07.24 – 13.09.24 as shared prior to meeting.
 3. To consider QS costings for Car Park plan – as shared prior to meeting
 4. To consider Grant Application from Horticultural Society as shared prior to meeting
Consideration of financial recommendations and follow up from staffing review:
 5. Accept proposed increase to contracted clerk/RFO hours of employment from April 2024
 6. Accept proposed recommended pay scale adjustment from April 2024
 7. To accept proposed backdated overtime payment
 8. Accept proposed budget for assistant clerk recruitment
 9. Accept proposed quotation for ad hoc cemetery works
 10. To approve proposed office phone and broadband package
 11. Accept proposed budget to repair high pavement railings & stonework on St George's Terrace
 12. Ratify transfer of £28k from current account to deposit account
7. Planning: -
 1. Review of current planning applications as shared prior to meeting
8. Youth & Recreation: - Cllr Leach
 1. Update on Youth Club contract and start date
 2. Summer Camps update – Cllr Thorneycroft
9. Burials: - Cllr Leach
 1. To consider latest Memorial compromise proposals- as shared prior to meeting
 2. To approve updated Memorial & Cemetery Policies – as shared prior to meeting
 3. Set date in October for compost heap clear and re-build in Cemetery
10. Community: -
 1. To consider removal/relocation of Dog Poo Bin – Bell Bank/High Street.
 2. Review Bowls Club permitted parking conditions
 3. To note report from Quarterly Councillor Advocacy Scheme (Police and Crime)
11. Environmental Sustainability WG: - Cllr Turner
 1. EV charging meeting update
 2. Flow Diagram for Heating (signposting and informing): - Cllr Mackinnon- Little
12. Personnel Committee: - Cllr Mackinnon- Little
 1. To create job spec and recruitment strategy for Assistant clerk
 2. Formalise procedures and review schedules for annual appraisal, training & development
13. St George's Hall: - Cllr Bradley
14. Clerk's Highlights: – as shared prior to meeting.
15. To receive Parish Councillors' reports on matters not on the agenda

Signed Parish Clerk:

A handwritten signature in blue ink, appearing to read 'Nikki Holt'.

Date:

11th September 2024