



## Blockley Parish Council Minutes

THURSDAY 16<sup>TH</sup> OCTOBER 7PM, DRAYCOTT MISSION

**Meeting opened:** 7pm

**Present:** Cllr & Chair Jon Bryan, (JB), Cllr & District Cllr & Vice-Chair Clare Turner (CT), Cllr Chris Leach (CL), , Cllr Andy Turton (AT), Cllr Jez John (JJ), Cllr Chris Palengat (CP), Cllr Ian Cook (IC), Cllr Zoey Maull (ZM), County Cllr Tom Bradley (TB)

**Apologies:** Ellie Thorneycroft

**Members of Public:** Sue Salmon & Diane Maull representing Aston Magna, Shelia Weir

**Minutes:** Nikki Holt (NH) Clerk & RFO

1. Welcome and apologies for absence.
2. Declarations of Interest and Dispensations for items on the agenda – CT Chair of SGH Mgmt Cttee, CP, IC on SGH Cttee, CT & JB school age children and who may benefit from Youth Club
3. Public Participation - S. Salmon raised siting of Speed Camera, see 8.1 On conclusion of public participation, council business resumed
4. Resolved to approve the minutes of the Parish Council Meeting of 18.09.25 unanimous
  1. Matters arising see appendix 1
5. County and District Councillors' updates see appendices 2 & 3
6. Finance: Cllr Bryan
  1. Resolved to approve Finance Report for 12.09.25 - 10.10.25 including bank reconciliation for September 2025 & detailing all accounts held by the council as circulated and shared prior to meeting. Unanimous
  2. Resolved to approve Transactions for period 12.09.25 – 10.10.25 as shared prior to meeting. Unanimous
  3. To consider proposal from Coach House owner re. works as shared prior to meeting **ACTION:** JB to feed back IC's response back to Coach House
  4. Resolved to approve Grant Application of £360 for Souper Mondays. Unanimous **ACTION:** NH to advise applicant
  5. Financial plans & Costings from Cllrs on cost centres/projects for 2026/7 financial year JB has received some information from Cllrs
  6. To consider & review draft budget for 2026-27 CT raised we need to be mindful that increases can be hard for some residents but there is support available from CDC. Grant Funding for Neighbourhood plan has been withdrawn. **ACTION:** All Cllrs to revert to JB by no later than 30<sup>th</sup> October. JB to contact ET re budget.
7. Youth & Recreation: Cllr Leach
  1. Received update on Youth Club & plans for 2026-27 0 infants numbers started well but bit of a drop - Promote at school. **ACTION:** Ria to create info leaflet to promote on channels etc CL to liaise with Ria. Increase in Senior numbers, currently attending the Junior sessions. **ACTION:** CL & NH to meet to discuss. Investigating use of SGH during sports camps. JB confirmed BSSC fees freeze for coming year. Consider BSSC 2 hrs for Brownies as location. **ACTION:** NH to discuss with F Brown contact whether they would re-consider using BSSC – as a community-based asset rather than a private landowner. BSSC Looking at re-modelling site, & want to build membership
8. Community: Cllr Turner
  1. Received an annual review on Speed Watch & plan for re-location. See attached report appendix 3 Must go through consultation process -to re-locate to Station Road location evidence based following speed lines results and liaise with Community Speed Watch lead. **ACTION:** Speed Watch to follow up
  2. Received a final list of locations for village gates. **ACTION:** NH to collate and contact Highways
  3. Finalised Remembrance Day Plans as shared prior to meeting & confirm Cllr volunteers for road stewards. Volunteers Blockley 9<sup>th</sup> CP, CL, NH for road & hand out order of Service, CT & JB Paxford **ACTION:** NH to email full details to volunteers
9. To receive an ESWG update: Cllr Turner
  1. Received an update on Russell Spring & Working Group.
  2. Received an update from ESWG meeting, including Water Testing. **ACTION:** NH & CT to liaise on figures
  3. Glos local Nature Recovery Strategy survey CT would like to submit on behalf of BPC. Council agreed to delegate responsibility to CT. Unanimous.
10. Planning: Cllr Turton
  1. Received an update on NPS survey & planning in general as shared prior to meeting. 438 responses = 28% response rate. Good data set. Data due on 31.10.25 but AT pushing for sooner.
  2. To agree a date for an m Planning Committee meeting to discuss survey results and plan for public meetings provisionally Thurs 30<sup>th</sup> Oct. tbc, Local Plan CDC virtual meeting proposed for 20<sup>th</sup> Oct. Teams meeting 7pm
  3. Review of current planning applications as shared prior to meeting.
11. Website & IT: Cllr John
  1. Received an update on progress of new website, JJ will do training of NH & CB on Wordpress
  2. Receive an update on 2 factor authentication and training plan for Cllrs. & password manager programme Data Protection

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Training and security training. Government training available **ACTION:** All Cllrs either self-declare or undertake training – **ACTION:** JJ & NH to liaise

12. To receive an update on various matters: Cllr Cook.
  1. Received an update on GCC on-street EV charging around the parish as shared prior to meeting. TB has acknowledged receipt of proposal location in Blockley
  2. Require updated Risk Assessments for SGH & Jubilee Hall c/f Martyn’s Law. IC liaising with Police liaison.
  3. To approve commissioning a Buildings survey of SGH and consider a budgeted maintenance schedule (in conjunction with SGH) **ACTION:** JB/Gooding to create PPM survey and costings
  4. Reviewed Car Park proposals from Goodings and quote for re-surfacing.
13. Received a St George’s Hall Management Committee update: Cllr Turner
14. Clerk’s Highlights – as shared prior to meeting.
15. To receive Parish Councillors’ reports on matters not on the agenda. Cllr John presented Draft Data Security Policy **ACTION:** to add to Nov agenda for approval

**Meeting Closed: 21.51**

**Date of Next Meeting: Thursday 20<sup>th</sup> November, Paxford Village Hall 7pm**

#### **FINANCE REPORT**

**Bank:** The bank was last reconciled to the 30<sup>th</sup> September

Current Account Balance: £78,313.31

Instant Access Account Balance: £157,866.75

**Total: £236,180.06,**

**Adjusted Bank Balance considering unrepresented payments and receipts Total: £235,431.46**

#### **Transaction report**

**BPC Transactions 12.09.25 -10.10.25**

09Oct2025	B/P to: Bl Heritage Centre	JH179	-36	77850.57
09Oct2025	B/P to: Bl Heritage Centre	JH181	-120	
09Oct2025	B/P to: Cloudy Group Plc	Monthly IT contract	-191.13	
09Oct2025	B/P to: Bl LVH	INV 287	-60	
09Oct2025	B/P to: Thomas Fox L'scape	Grounds Contract	-3546.6	
09Oct2025	B/P to: Vale Press	NPS REMINDER FLYER	-40	
09Oct2025	B/P to: AJ Clarke	Solar Light for Book Box	-110.95	
09Oct2025	HMRC VTR	VAT 126 Refund	4241.94	
02Oct2025	B/P to: Clare Turner	BPC ALLOWANCE	-100	
02Oct2025	B/P to: Northwick Bowls	BPC GRANT	-500	
30Sep2025	Service Charge	Bank Charges	-9.6	
25Sep2025	COTSWOLD DC -AP	Precept payment part 2	33012	
24Sep2025	B/P to: Mrs NC Scott	EXES PADLOCKS	-68.89	
24Sep2025	B/P to: Mrs NC Scott	EXES STATIONERY	-6.64	
24Sep2025	B/P to: Jon Bryan	CHAIRS ALLOWANCE	-120	
24Sep2025	B/P to: Cloudy Group Plc	INV7545	-3.53	
24Sep2025	B/P to: OPCC	Speed Watch Letters	-62.3	
24Sep2025	B/P to: BT	Phone & broadband	-176.22	
24Sep2025	B/P to: Draycott Mission	BPC GRANT	-350	
19Sep2025	Direct Debit (GRUNDON WASTE MA	Parish Grounds Waste	-65.88	
17Sep2025	B/P to: R A Dunn	Paxford War Memorial Mowing	-45	
17Sep2025	B/P to: Mr CP Palengat	PAINT for Village Gates & SHREDDER for office	-130.99	
16Sep2025	Direct Debit (LLOYDS CORP CARD)	Bank Card Charge	-3	
15Sep2025	B/P to: Mr Steven Woods	SALARY BPC		
15Sep2025	B/P to: Charlotte Bullock	SALARY BPC		
15Sep2025	B/P to: Mrs NC Scott	BPC SALARY		
15Sep2025	Direct Debit (GOCARDLESS)	Payroll Provider	-59.94	
12Sep2025	Direct Debit (NEST)	Pension contributions	-155.25	49652.28

#### **Of note (\*=reserves allocated for xfr when balance required)**

- +£4,241.94 VAT refund
- +£33,012 precept

#### **Notes:**

Interest rate reduction 2.25-2.1% (gross) eff. 23/11/25

#### **Budget Update:**

Working with RFO to update voucher allocation of payments & receipts on scribe. Will recode some income items as receipts to balance expenditure outwith of budget. This will help identify reserve transfers for allocated funds (note allocated reserves yet to transfer to current account).

#### **Budget Planning FY 26-27**

Many projects are underway which look set to deplete reserves, these need restoring.

Additional costs with higher amount of councillors.

Increased commitment for infant youth club.

Broader alignment and potential investment with SGH.

Increased demand for professional fees and development of the Neighbourhood plan to implement guardrails on pending development where government funding for such expensive plans have been removed.

Continued commitment to invest in our staff.

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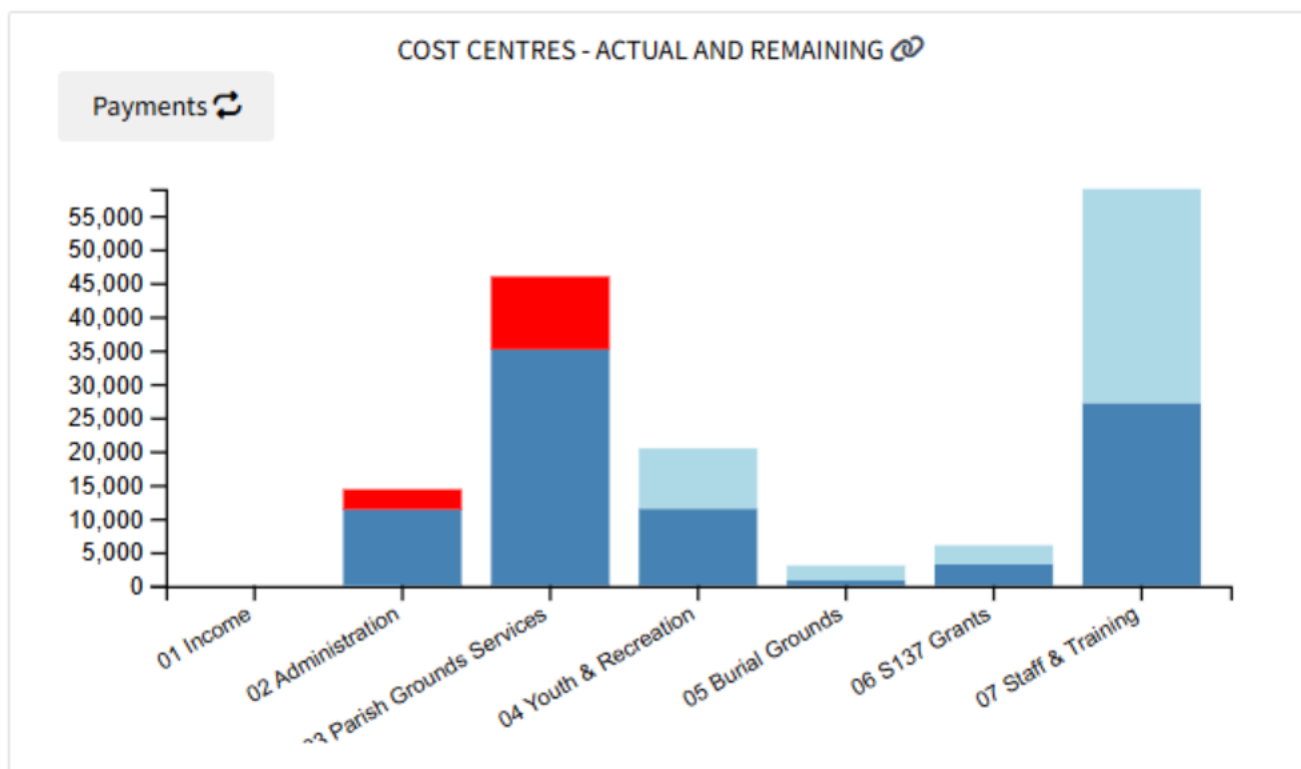
Expenditure projected to increase 22%. Proposed 21% increase on precept from £132,051 to £160,199. Father brown confirmed £4k. Other income not budgeted. Impact across ~1600 households, totals additional £17.59/year per household.

### Blockley Parish Council Summary of Receipts and Payments Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position +/- Under/over spend
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	
01 Income	135,051.15	156,163.89	21,112.74 (15%)			0.00 (N/A)	21,112.74
02 Administration			0.00 (N/A)	11,330.27	14,316.24	-2,985.97 (-26%)	-2,985.97
03 Parish Grounds Services		360.00	360.00 (36000%)	35,112.40	45,937.87	-10,825.47 (-30%)	-10,465.47
04 Youth & Recreation		271.00	271.00 (27100%)	20,410.00	11,455.12	8,954.88 (43%)	9,225.88
05 Burial Grounds			0.00 (N/A)	3,000.00	782.50	2,217.50 (73%)	2,217.50
06 S137 Grants			0.00 (N/A)	6,000.00	3,192.00	2,808.00 (46%)	2,808.00
07 Staff & Training			0.00 (N/A)	58,955.00	27,166.46	31,788.54 (53%)	31,788.54
<b>NET TOTAL</b>	<b>135,051.15</b>	<b>156,794.89</b>	<b>21,743.74 (16%)</b>	<b>134,807.67</b>	<b>102,850.19</b>	<b>31,957.48 (23%)</b>	<b>53,701.22</b>

<b>Total for ALL Cost Centres</b>	156,794.89	102,850.19
<b>V.A.T.</b>		9,666.41
<b>GROSS TOTAL</b>	<b>156,794.89</b>	<b>112,516.60</b>

**Cost centre overview (pendign voucher reallocation)**



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