



Blockley Parish Council

BLOCKLEY PARISH COUNCIL MEETING THURSDAY 17TH OCTOBER 2024, 7PM,

PAXFORD VILLAGE HALL,

Minutes

THURSDAY 17TH OCTOBER, 7PM PAXFORD VILLAGE HALL

PRESENT: JON BRYAN (JB) CHAIR, CLARE TURNER (CT) VICE CHAIR & DISTRICT COUNCILLOR, TOM BRADLEY (TB), CHRIS LEACH (CL), ELLIE THORNEYCROFT (T)

MEMBERS OF PUBLIC: ANDY TURTON, JEZ JOHN, KARL KROPP

APOLOGIES: NONE

NOT PRESENT: LYNDON STOWE (LS) COUNTY COUNCILLOR

MINUTES: NIKKI HOLT (NH) CLERK & RFO

MEETING OPENED: 19.00

1. Welcome and apologies for absence.
2. Items for Any other business – Personnel Update.
3. Declarations of Interest and Dispensations for items on the agenda: *CT is a trustee of FOS*
4. Public Participation: Karl Kropf resident joined meeting to offer his expertise to the Neighbourhood planning group which is being created
5. Resolved to approve minutes of the Parish Council Meeting of 19th September 2024
 1. Matters arising reviewed and updated. See appendix 1.
6. County and District Councillors' updates.
DC update: See appendix 2.
7. Finance: Cllr Bryan
 1. Resolved to approve Financial Report 14.09.24- 11.10.24 for including bank reconciliation for September & detailing all accounts held by the council as circulated & shared prior to meeting. Unanimous
 2. Resolved to approve Transactions for period 14.09.24 – 11.10.24. Unanimous.
 3. Resolved to approve updated BPC Cllr Co-option policy. Unanimous.
 4. Resolved to approve Grant application from Draycott Mission. Unanimous
 5. Resolved to approve Grounds Contact Renewal Proposal. Unanimous
 6. Update on Budget planning for 2025/26 in preparation for November meeting **ACTION:** All cllrs to feed back comments to JB by 31st October
8. Resolved to Co-Opt New Councillors: Andy Turton, particular interest in Planning, has range of management skills. Unanimous.
Jez John particular interest in IT/website has range of experience and runs two businesses. Unanimous.
9. Youth & Recreation: Cllr Leach
 1. Update on Youth Club – Younity Youth have formulated a code of conduct with participants. Very few seniors attending still – how to engage with the seniors is a challenge. CT advised of issue with a parent who has had a problem, meeting due to take place.
10. Community:
 1. Plans for Remembrance Sunday **ACTION:** NH to get Order of Service to Dana for approval and arrange re-print for Paxford & Blockley. **ACTION:** Volunteers from Councillors to hand out order of Service/traffic control, to advise NH by 31st October **ACTION:** TB to mention to Dana resident who is ex-services
 2. Resolved to agree, in principle, that Blockley Parish Council will apply for an Asset of Community Value (ACV) designation for The Churchill Arms in Paxford, if formally requested by Paxford residents. Unanimous
 3. Resolved to approve use of council land for the Blockley Friends of the School Gingerbread Trail (bus shelter, Churchill Close, gates at village entrance & Backends common) any further decision-making regarding use of council assets for the 2024 trail delegated to the Clerk.
11. Burials: Cllr Leach
 1. Working party this Saturday to re-build/clear compost heap in Cemetery
 2. Dry stone walls damaged in places **ACTION:** CL will look at & liaise with NH re repairs
12. Planning: **ACTION:** NH to discuss with Tom Gooding possibility to consider using parcel of land in Draycott for community cemetery/ memorial orchard/wood. Speak to Tom about how we might get round use of land and also financial implications to Boswells.
 1. Review of current planning applications as circulated & shared prior to meeting.
 2. Neighbourhood Plan CT introduced Karl who is interesting in helping with creating a NP. **ACTION:** CT will set up some

"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, religion, age, gender, sexual orientation, political persuasion, profession, education, place or length of residence, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights"

training for any cllrs interested in Neighbourhood planning. GRCC advice and support. Creation of plan will lend weight to protection of parish land and raises the bar. Andy T **ACTION:** AT to get in touch with Tim and liaise with Karl (can do video conferencing) **ACTION:** Terms of Reference to be created for NP group.

13. Clerk's Highlights

1. Update provided on new Bus Shelters for Paxford & Aston Magna
2. Shop issues – **ACTION** CT to follow up on Bins, & Flooding at the shop. Loo issues caused by Father Brown filming **ACTION:** NH to discuss with location manager next year possibility of portaloos.

14. To receive Parish Councillors' reports on matters not on the agenda:

1. CT updated council on current personnel projects including recruitment for new Admin. Assistant, review of MO's salary and meeting due to take place on 7th November.

Bank:

Current Account Balance: £91,213.59

Instant Access Account Balance: £148,436.88

Total £239,650.47

Adjusted Bank Balance considering unrepresented payments and receipts Total: £237,258.47

The bank was last reconciled to the 30th September 2024

Income:

£685 - Inspire to Aspire refund (billing error)

£1,944.49 - BT Refund

£29,741 - Precept

Expenditure:

View Transaction report (as to be minuted) for all transactions over reported period. Of Note:

September councillor allowances paid: CT, TB, ET, JB £420

Hort Soc Grant payment £243.05

Notes:

NB: Review NEST Pension enrolment for MO.

7.4 Coffee mornings/Warm welcome space grant application Draycott Mission £332.

7.5 Grounds contract review – Finance regs 46.1 gives provision to extend contracts unless tender has been requested providing any increases are below CPI. Negotiated with TF to fix current rates for +2 Years @ £24,796/annum.

7.6 25-26 Budget planning – Considering resource needs agreed in follow up from staffing review a precept increase will be necessary. I have calculated a 3.5% increase with following noteworthy cost centre adjustments:

- Additional grounds care reduced from £6,000 to £4,000
- Parish events removed £1,100
- Burial grounds repairs & maintenance reduced from £6,000 to £4,000
- Staffing moved from £32k to £47k

BPC Transactions 14.09.24 - 11.10.24

03Oct2024	B/P to: Bl Heritage Centre	-120	89042.87
03Oct2024	B/P to: Thomas Fox L'scape	-180	
03Oct2024	B/P to: Cllr Thorneycroft	-100	
03Oct2024	B/P to: Cloudy Group Plc	-115.72	
03Oct2024	B/P to: Thomas Fox L'scape	-2292	
03Oct2024	B/P to: Bl Heritage Centre	-48	
01Oct2024	Inspire To Aspire C.i.c.	685	
30Sep2024	Service Charge	-26.4	
26Sep2024	B/P to: BL sport social cb	-420	
26Sep2024	B/P to: Cllr Jon Bryan	-120	
26Sep2024	B/P to: BL sport Utilities	-180	
26Sep2024	B/P to: R A Dunn	-45	
26Sep2024	B/P to: Cloudy Group Plc	-115.72	
26Sep2024	B/P to: Cloudy Group Plc	-87.48	
26Sep2024	B/P to: Cllr T Bradley	-100	
26Sep2024	B/P to: HMRC Cumbernauld	-246.95	
26Sep2024	B/P to: HMRC Cumbernauld	-233.55	
26Sep2024	B/P to: Clare Turner	-100	
26Sep2024	B/P to: Bl Hort. Society	-243.05	
25Sep2024	BT PLC - NRC2	1944.49	
20Sep2024	Direct Debit (GRUNDON WASTE MANA)	-62.26	
19Sep2024	COTSWOLD DC -AP	29741	

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17Sep2024 B/P to: Mr Steven Woods
17Sep2024 B/P to: Mrs NC Scott
16Sep2024 Direct Debit (LLOYDS BANK PLC)



-3 63969.53

Meeting Closed: 21.00h

Date of next meeting: 21st November, St George's Hall, Robinson Room, Blockley 7pm

SIGNED CHAIR: _____ **DATE:** _____