



Blockley Parish Council Minutes

THURSDAY 20TH MARCH 2025

DRAYCOTT MISSION, 7PM

Meeting opened: 1900h

Present: Cllr & Chair Jon Bryan (JB), Cllr & Vice Chair & District Cllr Clare Turner (CT), Cllr Chris Leach (CL), Cllr Thomas Bradley (TB), Cllr Jez John (JJ), Cllr Andy Turton (AT), Eleanor Thorneycroft (ET), Barbara Pond GRCC

Apologies: None

Not Present: Lynden Stowe

Members of Public: Chris Palengat (CP), Roger Thornborough (RT), Steve Downing (SD), Sheila Weir (SW)

Minutes: Clerk & RFO Nikki Holt (NH)

1. Welcome and apologies for absence.
2. Declarations of Interest and Dispensations for items on the agenda – On SGH Committee: *TB, CT & ET*. Have School age children: *CT, JB*
3. Public Participation - Meeting was suspended at this point to hear any representations by members of the public. Resident RT asked for update on sign at end of Draycott Road. CT updated RT and will follow up. SW brought up the sheep problem – CT updated resident on police involvement; they are engaging with farmer, no lack of will, barriers to implement new fencing include finance and waiting for Govt. funding. Frequent offenders are being sold. Community support would be helpful. Highways approached for temp signage but no appropriate messaging in stock, so BPC will procure. CT presented various signage options and pricing. **ACTION:** CT & NH to liaise re temp signage.

On conclusion of public participation, council business resumed.
4. Resolved to approve of the minutes of the Parish Council Meeting of 20th February 2025. Agreed by majority. ET abstained as not present at Feb meeting
 1. Matters arising – **see appendix 1.**
5. County and District Councillors' updates.
County Cllr update – None provided
District Cllr update – **see appendix 2.**
6. Finance: Cllr Bryan
 1. Resolved to approve Financial Report 18.02.25 - 17.03.25 including bank reconciliations for February & detailing all accounts held by the council as circulated & shared prior to meeting. Unanimous
 2. Resolved to approve Transactions for period 18.02.25 - 17.03.25 as shared prior to meeting. Unanimous
 3. Resolved to approve Annual Membership of GAPTC. Unanimous
 4. Resolved to co-opt New Councillor. Unanimous. **ACTION:** NH to organise BPC email address and send Register of interests to CDC
 5. To approve amendments to Grant Awarding Policy Document as shared prior to meeting: deferred to April meeting when all policies will be reviewed
 6. Resolved to allocate BPC Policies for annual review to all Councillors as circulated prior to meeting **ACTION:** All Cllrs to review & update and put into TEAMS Policy Review Folder for April by 11.04.25 **See appendix 3.**
7. Youth & Recreation: Cllr Leach
 1. Received Y&R update, good meeting on 04.03 Younity Youth (YY) may need to create some separate groups due to numbers rising. YY have contacted 360 Fit to see if they can get offer and will contact World Jungle to create an event for seniors. YY to have a stall at Blockley Fair. Lots of creative and interesting ideas for retention throughout the summer period. BPC could possibly fund match with any surplus from this financial year. SLA review will take place on 28.05.25.
 2. Received an update on details for May Sports Camps: Cllr Thorneycroft will check if there is further budget requirement and will book BSSC. Additional budget requirement to be specified to office by 07-08 April **ACTION:**ET/CL will send info to NH. ET to book BSSC
8. Community: Cllr Turner
 1. Resolved to consider funding for traffic flow surveys (volume and speed) for locations around the parish. Presented

Speedwatch update. Resolved to consider other villages in parish and speed lines across roads **ACTION:** JJ& AT to consider 3 locations for Paxford, NH to contact Ro Thompson re 2 locations in Draycott. NH to contact Jonathan Chatfield in A Magna to get proposed locations for 2.

2. Received update on spring litter picks CT acknowledged all volunteers who participated. Special thanks to Sue Salmon who opened up LVH and Ro Thompson for Draycott, AT and Robert Burch in Paxford and Jonathan Chatfield for Aston Magna. Chipping Campden cubs have borrowed litter grabbers
3. Received an update on matters relating to police and crime see attached report – appendix 3. CT attended a meeting last week, issue of low morale in force. CT trying to organise an online update meeting with Simon Ellison – waiting to hear back on date. Police will produce a report for the Annual Parish Meeting. Thefts have been increased in area; organised crime is an ongoing issue. Staffing numbers are decreasing – not police but PCSO's.
4. Received update on actions to address residents' concerns over livestock on roads – see Public Participation above
5. Resolved to agree VE day collaboration/contribution up to £500 but cannot be to church organisation. Unanimous. **ACTION:** JB/CT/NH to liaise with Rev'd Delap

9. St George's Hall: Cllr Bradley

1. Received update, next Cttee meeting 27.03.25. Bad co PAT testing certificate outstanding. Mice in servery requires joinery work to box in. **ACTION:** TB to send finance report to NH. SGH AGM is on 29.05.25 Sarah will liaise with NH

10. Burials: Cllr Leach

1. Received update
2. Council received update on Insurance implications of survey; signage, fencing and costs associated
3. Council considered quotations for Churchyard work & Cemetery work. New Cemetery land/site still being searched for. **ACTION:** NH/JB To contact T Gooding to find out if there are any brownfield sites in parish

11. Personnel Committee: Cllr Turner

1. Received report on findings for outsourcing personnel: Cllr Turner & Cllr John. CP offered to take Personnel Lead will be voted on in April meeting **ACTION:** NH to add to April Agenda
2. To receive payroll transfer update: Cllr John. **ACTION:** JJ needs JB to sign a link, NH has shared form with current provider

12. Planning: Cllr Turton

1. Review of current planning applications as circulated & shared prior to meeting.
2. Council received update on Housing Needs Survey undertaken from Barbara Pond of GRCC. Barbara explained background of the organisation. Aim to enable housing rather than building them. Survey was sent out to every household in parish and businesses in area. Detailed results of what was identified as requirements. GRCC build 10-20 units on rural exception sites, must have a connection to the settlement. 5-9 /year to be built. Wants us to agree, in principal with them pursuing this. This will be part of the evidence gathering for NDP . BPC advised none of this can be voted on now – it will have to go onto agenda for next meeting. Cllr Turton raised point that NDP must drive this process. Follow up for Cllrs after proper digestion. Tim Gwilliam will be in touch with AT. GRCC can support with event to understand Neighbourhood plan, there is a grant for creating NDP – NDP must include. **ACTION:** AT to follow up NDP with Barbara Pond . AT to advise agenda item for April meeting

13. Website Update: Cllr John

1. Received report on initial findings. **ACTION:** NH to provide Roy Balgobin's contact details to JJ. NH& JJ to meet and follow up before next meeting

ET left the meeting 21.19

14. Clerk's Highlights – as circulated and shared prior to meeting **ACTION:** NH to arrange card for MO's bereavement

15. To receive Parish Councillors' reports on matters not on the agenda. CT update met with R. Grey on outstanding Highways issues on 18.03.25 **ACTION:** CT &NH to meet.

Meeting closed 21.59

Date of next meeting: 17th April 2025, Little Village Hall, Blockley, 7pm

FINANCE

Bank:

Current Account Balance: £42,479.90

Instant Access Account Balance: £149,431.00

Total £191,910.90

Adjusted Bank Balance considering unrepresented payments and receipts Total: £190,957.65

The bank was last reconciled to the 28th February 2025

Income:

- £210 memorial fee S.Wilton
- £4,230 CiL reserves transfer

Expenditure:

View Transaction report (as to be minuted) for all transactions over reported period. Of note:

- £364.08 CL
- £79.74 + £224.89 Dorn hill equipment services
- £4,230 wood & stairs ltd bus stop timber (CiL)

Notes:

Interest gross rate reduction 2.5- 2.25% as of 5th May

BT price increase 1st April 6.4%

SGH follow up re. £950 lighting upgrade – Propose CC 03.20 additional grounds care (£2.3k surplus)

Re: 20.2.25.10.1 Stage 2 Cemetery Survey max £3,900 NET – further consultation not going to deliver required information.

Re:20.2.25.10.1 Additional Grounds works for Churchyard £1,390 completed, additional works undertaken to clear extra pine mulch at trees base (cremation plots access)

20.3.25.5.3 - GAPTC membership £638.23 (CFY £580 = +10%)

20.3.25.5.5 – Defer - JB & CT review with policy allocation in April

20.3.25.5.5 – Allocate policies for individual councillor review of propos amends/not ahead of April meeting

20.3.25.8.1 – Traffic flow survey proposals, £130 each (net)

20.3.25.8.5 – propose £488.20 Events CC surplus allocate for VE day

Budget update:

Currently £13k surplus, (£14k income surplus for year)

Note: approved reserves transfer of £15k for personnel investment not yet actioned in case of surplus.

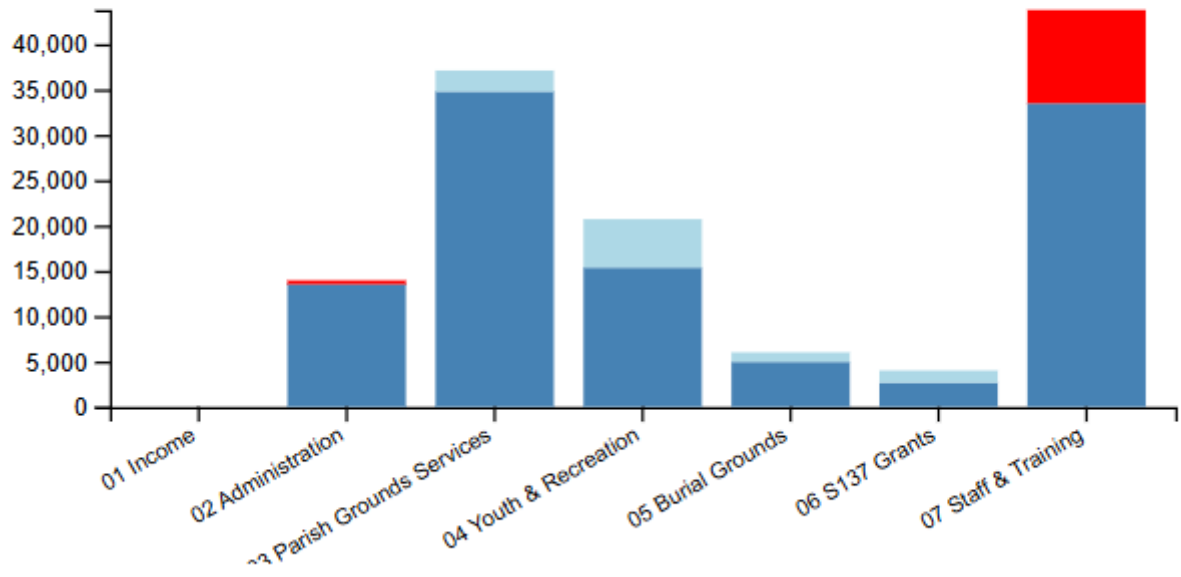
19 March 2025 (2024-2025)

**Blockley Parish Council
Summary of Receipts and Payments
Summary - Cost Centres Only**

Cost Centre	Receipts			Payments			Net Position +/- Under/over spend
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	
01 Income	122,085.00	133,679.87	11,594.87 (9%)			0.00 (N/A)	11,594.87
02 Administration		1,944.49	1,944.49 (19444%)	13,516.09	13,938.94	-422.85 (-3%)	1,521.64
03 Parish Grounds Services			0.00 (N/A)	37,096.00	34,776.16	2,319.84 (6%)	2,319.84
04 Youth & Recreation		570.83	570.83 (57083%)	20,700.00	15,356.85	5,343.15 (25%)	5,913.98
05 Burial Grounds			0.00 (N/A)	6,000.00	4,958.80	1,041.20 (17%)	1,041.20
06 S137 Grants			0.00 (N/A)	4,000.00	2,668.55	1,331.45 (33%)	1,331.45
07 Staff & Training			0.00 (N/A)	33,475.75	43,776.12	-10,300.37 (-30%)	-10,300.37
NET TOTAL	122,085.00	136,195.19	14,110.19 (11%)	114,787.84	115,475.42	-687.58 (-0%)	13,422.61
Total for ALL Cost Centres		136,195.19			115,475.42		
V.A.T.		5,163.82			10,545.26		
GROSS TOTAL		141,359.01			126,020.68		

COST CENTRES - ACTUAL AND REMAINING

Payments



BPC TRANSACTIONS 18.02.25-17.03.25

17-Mar-25	Direct Debit (LLOYDS CORP CAR	-3	38407.22
14-Mar-25	B/P to: Mr Steven Woods		
14-Mar-25	B/P to: Mrs NC Scott		
14-Mar-25	B/P to: Charlotte Bullock		
13-Mar-25	B/P to: Stow Active Sports	-615	
13-Mar-25	B/P to: Dorn Hill Machine	-224.89	
12-Mar-25	S Wilton	210	
05-Mar-25	B/P to: Cloudy Group Plc	-177.02	
05-Mar-25	B/P to: Bl Heritage Centre	-48	
05-Mar-25	B/P to: Bl Heritage Centre	-90	
05-Mar-25	B/P to: Wood & Stairs Ltd	-4230	
05-Mar-25	Transfer from 20293716	4230	
28-Feb-25	Service Charge	-9.6	
26-Feb-25	B/P to: BT	-2.92	
26-Feb-25	B/P to: Dorn Hill Machine	-79.74	
26-Feb-25	B/P to: Chris Leach	-364.08	
26-Feb-25	B/P to: R A Dunn	-45	
26-Feb-25	B/P to: Thomas Fox L'scape	-1080	
26-Feb-25	B/P to: Paxford VH	-20	
20-Feb-25	Direct Debit (GRUNDON WASTE N	-65.88	44081.24

Signed Chair: _____

Date: _____