



## Blockley Parish Council

BPC MEETING 20<sup>TH</sup> JUNE 2024, MISSION, DRAYCOTT

**Present:** Jon Bryan (JB) Chair, Clare Turner (CT) Vice-Chair & District Councillor, Charlie MacKinnon-Little (CML), Chris Leach (CL), Thomas Bradley (TB), James Pargeter (JP), joined meeting 19.45

**Apologies:** E Thorneycroft (ET)

**Not present:** Lynden Stowe, County Councillor (LS)

**Minutes:** Nikki Holt (NH) Clerk & RFO

Meeting opened 1900h

1. Welcome and apologies for absence.
2. Declarations of Interest and Dispensations for items on the agenda - *JB, CT, ET, TB have children of age to attend Summer Sports Camps, TB is chair of SGH management committee*
3. Public Participation - Meeting was suspended at this point to hear any representations by members of the public on any matter on this agenda. **Persons were allowed to speak up to a maximum of 3 minutes on each topic**. On conclusion of public participation, council business resumed. Ro Thompson raised issue of cutting of green, play area, and strip by phone box. Cllr Bryan clarified land owned by BPC is: Wydelands little play area and verge by stream. The Green belongs to DVRT. Mark Cadle also spoke, he and his partner had mowed the strip by phone box, was thanked and advised that one section of the verge is left for re-wilding and that in future the proposed new mower should ensure all areas mowed efficiently. CT explained that BPC undertook the mowing of the green as a goodwill gesture and suggested early polite conversations to let BPC know if there is any issue. There is no representative from Draycott on PC, residents were urged to consider joining council. CML advised BPC are undertaking a staffing review to ensure that Maintenance Officer has sufficient hours to undertake all tasks. Commercial grade equipment purchase is on the agenda (see item 6.4). CT proposed that Draycott residents could regularly attend BPC meetings and report back any issues if no-one comes forward to stand as Cllr. Further residents arrived approx. 2030h including Jason Wallace, spoke in support of maintenance officer's work, also requested possibility of dimming or turning off streetlights to protect nature and reduce light pollution as well as reducing costs to GCC, and requested possibility of a cycle path/pavement to Blockley. CT advised that Highways had been approached previously re footpath/cycle path, but land issues/space currently restricted this option. **ACTION:** NH to follow up with Glos Highways & LS re lighting ideas and repeat footpath/cycle path request and feed back to residents. Ro Thompson returned to meeting to volunteer as Draycott resident liaison **ACTION:** NH to confirm Draycott mowing regime to Ro Thompson.
4. District Councillor update Cllr Turner: No CDC meetings of full council, staff busy working on General Election. Changes to collection days is now in force, for Draycott and Aston Magna (from 1<sup>st</sup> July alternate weeks regular collections). Residents should have had direct contact from CDC.  
County Councillor update Cllr Stowe: None provided
5. Minutes of the Parish Council Meeting of 16<sup>th</sup> May 2024 - Approved unanimously
  1. Matters arising – see appendix
6. Finance: – Cllr Bryan
  1. Finance Report for 11.05.24 – 14.06.24 including bank reconciliation for May 2024 & detailing all accounts held by the council as circulated and shared prior to meeting. Approved unanimously
  2. Transactions for period 11.05.24 – 14.06.24 as shared prior to meeting. Approved unanimously
  3. AGAR submission for year 2023-24 as shared prior to meeting. Approved unanimously **ACTION:** NH to submit AGAR forms to External Auditor  
Cllr Pargeter joined the meeting
  4. Purchase of new Mower which is able to mulch and cut long and wet grass for all Parish Maintenance. Model as recommended by Parish Warden (details shared prior to meeting) JB proposed a budget of up to £3.5k for a new mower/replacement mower. JB proposed to take from surplus of LY – Deadline of Wednesday for TB and JP to provide Clerk with alternative options that may 12.3 be viable. Approved unanimously. **ACTION:** NH to check on warranty and check with insurance company re. storage.
  5. New Standing Orders, as shared prior to meeting. Approved unanimously
7. Planning: - Cllr Pargeter- tendered his resignation as Councillor
  1. Review of current planning applications as shared prior to meeting CT will circulate Biodiversity comments to planning working group and to Clerk for online submission. Discussion around Haberdashers planning breaches raised by resident, site engagement by JP reported & discussed, requested by JP for BPC to take no further action. JP tendered immediate resignation. **ACTION:** NH to collate any future breaches advised by Cllrs/residents.
  2. Update on working group to progress Aston Magna Bus shelter proposal – no update provided. **ACTION:** NH to follow up with resident and progress.
  3. Neighbourhood Plan working group appointed: CT, CML **ACTION:** All to recruit parishioners with relevant expertise/interest onto working group
  4. Chair of Neighbourhood Plan working group - CT unanimously agreed
8. Youth & Recreation: Cllr Leach
  1. Update on Youth Club provision survey results as shared prior to meeting

*"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, religion, age, gender, sexual orientation, political persuasion, profession, education, place or length of residence, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights"*

2. ITT for Youth provision. Unanimously agreed **ACTION:** CL/NH ITT to be sent out & advertise
  3. Report on ROSPA findings and update repairs/maintenance contract **ACTION:** CL, NH to continue liaison
  4. Summer camp provider Cotswold Active 5 days total, 30 5-14yr olds places. BPC to fund 50% of camp cost £1727.50 plus venue hire giving total of £1975 to BPC. Approved unanimously. **ACTION:** EL to advise provider
9. Burials: - Cllr Leach
1. Cemetery Tilt Test results as shared prior to meeting
  2. War Memorial restoration – update as shared in Clerk’s Highlights prior to meeting
10. Community: - Update on Better Living in the Country Expo. **ACTION:** TB & CML will email NH with availability to help cover 11.00 – 3.30pm. NH will attend full session as will CT who will also be representing, BPC, CDC, School & Allotments
11. Environmental Sustainability WG: - Cllr Turner
1. EV charging meeting update productive meeting **ACTION:** BPC to liaise with stakeholders
12. St George’s Hall: - Cllr Bradley
1. Update from Management Committee (TB) AGM updated Finances, no radical changes. Boiler has been serviced. Energy Assessment grant refused.
  2. To consider actions to take on pre-existing contracts (2 contracts – School & Jubilee). **ACTION:** TB/JB/ NH to meet with lessors and discuss
  3. Cllr representation on SGH Committee Cllr: TB, CT, CML as nominated Cllrs and named substitutes: JB, CL & ET. NH also able to attend meetings as an observer in RFO role.
13. Clerk’s Highlights – as shared prior to meeting.
14. To receive Parish Councillors’ reports on matters not on the agenda. **ACTION:** ALL/ JB to set up time for all Cllrs to meet with external staffing consultant.

**Bank:**

Current Account Balance: £122,218.16

Instant Access Account Balance: £118,645.62

**Total £240,863.78**

**Adjusted Bank Balance considering unrepresented payments and receipts Total: £240,863.78**

The bank was last reconciled to the 31<sup>st</sup> May 2024

**Income:**

£1,460 J.Sullivan Burial fees

**Expenditure:**

View Transaction report (as to be minuted) for all transactions over reported period. Of Note:

Annual subscriptions: £579.17 GAPTC, £3,744.32 Insurance (option to fix for 3 years (renewed annually at 5% discount)

Dorn hill mower ancillaries: £200.34

Paxford VH Grant: £905.50

**Notes:**

Mower investment, additional works being undertaken by MO, inconsistent weather means current equipment is not ‘industrial’ enough to cut & mulch. Investment of £3.5k considered for new mower to offer efficiencies and avoid external vendor costs for additional works.

Consideration for expenditure from reserves/2023-2024 excess/24-25 Maintenance CC.

**Transactions 110.05.24 - 14.06.24**

17Jun2024	Direct Debit (LLOYDS BANK PLC)		-3	115001.9
12Jun2024	B/P to: GAPTC		-579.17	
12Jun2024	B/P to: Bl Heritage Centre		-36	
12Jun2024	B/P to: Dorn Hill Machine		-200.34	
12Jun2024	B/P to: Mr Steven Woods		-23.4	
12Jun2024	B/P to: Mr Steven Woods			
12Jun2024	B/P to: Mrs NC Scott			
06Jun2024	B/P to: Bl Heritage Centre		-90	
06Jun2024	B/P to: Thomas Fox L'scape		-2592	
06Jun2024	B/P to: St Georges Hall		-68	
06Jun2024	B/P to: Inspire to Aspire		-1033.5	
06Jun2024	B/P to: Cloudy Group Plc		-129.83	
30May2024	B/P to: St Georges Hall		-17.5	
30May2024	B/P to: Paxford VH		-905.5	
22May2024	J M Sullivan Ltd t		60	
22May2024	J M Sullivan Ltd t		1400	
21May2024	Direct Debit (GRUNDON WASTE MANA)		-62.08	
20May2024	Direct Debit (NEST)		-95.37	
16May2024	B/P to: Arthur J Gallagher		-3744.32	
16May2024	Direct Debit (LLOYDS BANK PLC)		-3	

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15May2024	B/P to: Thomas Fox L'scape		-3072	
15May2024	B/P to: C Scobie		-19	
15May2024	B/P to: Mr Steven Woods			
15May2024	B/P to: Bl Heritage Centre		-90	
15May2024	B/P to: R A Dunn		-45	
15May2024	B/P to: Mrs NC Scott			
15May2024	B/P to: Bl Heritage Centre		-60	
15May2024	B/P to: HMRC Cumbernauld		-233.55	131621

**Meeting closed 9.45 pm**

**Date of Next Meeting: Thursday 18<sup>th</sup> July 2024, Little Village Hall, Blockley**

**Signed: Chair \_\_\_\_\_ Date: \_\_\_\_\_**